



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgmuhs.com ; Website : www.mgmuhs.com

University Internal Quality Assurance Cell

MGM/IQAC/2022/69

Date: - 6th December, 2022

University IQAC meeting was conducted on 06/12/2022 from 11.00am to 1.30pm in the University IQAC meeting Hall, 3rd Floor, MGMIHS, Navi Mumbai. It was conducted in a blended mode (For Navi Mumbai campus through offline mode and for the Aurangabad campus via Video Conferencing).

Member Present:

Sr. No.	Name of the Member	Designation
1.	Dr. Shashank D. Dalvi	Vice Chancellor, MGMIHS (Chairperson)
2.	Dr. N. N. Kadam	Pro-Vice Chancellor, Navi Mumbai (Management)
3.	Dr. P. M. Jadhav	Vice Chairman, MGM Trust (Society)
4.	Dr. Rita M. Khadkikar	Associate Professor. Physiology, IQAC Coordinator, MGMIHS, Navi Mumbai (IQAC Coordinator)
5.	Dr. Swati Shiradkar	Professor. OBGY, MGMIHS, Aurangabad (IQAC Coordinator at Aurangabad Campus)
6.	Dr. Rajesh B Goel	Registrar, MGMIHS, Navi Mumbai (Administrative Officer)
7.	Dr. Rajesh Kadam	Deputy Registrar, MGMIHS, Aurangabad (Administrative Officer)
8.	Dr.Sabita Ram	Director Research, MGMIHS, Navi Mumbai (Administrative Officer)
9.	Dr. Pravin Suryavanshi	Professor and HOD Surgery, MGM Medical College, Aurangabad (Administrative Officer)
10.	Dr. R. B. Bohra	Dean, MGMMC, Abd
11.	Dr.Parineeta Samant	Controller of Examination, MGMIHS, Navi Mumbai
12.	Dr. R. Ponchitra	Professor MGMNBCON, Navi Mumbai (Teacher)
13.	Dr. Bhavana Junagade	Associate Prof. Anatomy, MGMMC, Navi Mumbai (Teacher)
14.	Dr.Mamta Shetty	Assistant Prof., MGMSOP, Navi Mumbai (Teacher)
15.	Dr. Ajay Bhagwanrao Kale	Alumnus, MGMIHS, Aurangabad (Alumni)
16.	Dr. Jigna Pathak	External Member, IQAC coordinator, MGM Dental college, Navi Mumbai
Special Invitee		
17.	Dr.Kavita More	IQAC Co-ordinator of MGMMC, Navi Mumbai
18.	Dr. Himanshu Gupta	IQAC Co-ordinator of MGMSBS, Navi Mumbai
19.	Dr. Susan Jacob	IQAC Co-ordinator of MGMNBCON, Navi Mumbai
20.	Dr. Shutika Parab	IQAC Co-ordinator of MGMSOP, Navi Mumbai
21.	Mr. Subhasish Paikray	IQAC Co-ordinator of MGMIUDPO, Navi Mumbai
22.	Dr. Junneshwar Bidve	IQAC Coordinator, MGM School of Physiotherapy, Aurangabad
23.	Dr. Shrikant	IQAC Coordinator, MGM School of Physiotherapy, Aurangabad



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24.	Dr. Anugreeta	IQAC Coordinator, MGM School of Biomedical Sciences, Aurangabad
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The following members showed their inability to attend the meeting

Sr. No.	Name of the Member	Designation
1.	Dr. S. N. Kadam	Director, Trustee, MGMIHS (Management)
2.	Dr A. G. Shroff	Medical Director, MGM Medical College, Aurangabad (Administrative Officer)
3.	Dr.Gautam Shroff	Professor and HOD Anatomy, MGMMC, Aurangabad (Teacher)
4.	Dr. Bhakti Chandekar	PG Student, MGMMC, Aurangabad (Student)
5.	Dr.Ashwin Balasubramanian	PG Student, MGMMC, Navi Mumbai (Student)
6.	Ms. Anusha Hingorani	UG Student, MGMMC, Navi Mumbai (Student)
7.	Dr. Kiran Mali	Alumnus, MGMIHS (Alumni)
8.	Dr. Sameer Kadam	Alumnus, MGMIHS, Navi Mumbai (Alumni)
9.	Dr. Vishal G. Warke	Director, Himedia Laboratories

Agenda for University IQAC meeting

1. Result of 2nd cycle of Accreditation of MGMIHS, NAAC grade sheet and Peer Team Report.
2. AQAR 2021-22 Student Satisfaction Survey analysis.
3. AQAR 2021-22 report preparation.
4. Upgradation of Value-Added Courses of MGMIHS.

Hon'ble Vice Chancellor Dr. Shashank D. Dalvi Sir welcomed all the members in the meeting. He congratulated all the members as MGM Institute of Health Sciences, Navi Mumbai was graded as **Category-I Deemed to be University** as per the UGC regulations.

Dr. Rita M. Khadkikar, University IQAC Coordinator began the presentation of the agenda points.

Agenda point no 1: Result of 2nd cycle of Accreditation of MGMIHS, NAAC grade sheet and Peer Team Report.

The certificate of accreditation (A++ with a CGPA score of 3.55) and the grade sheet were displayed. Table of Metrics with scores was displayed. Discussion took place on how to improve the score for the metrics with the score of less than 4.

- a. **Enhancing Research activity:** Dr. P. M. Jadhav, Vice Chairman, MGM Trust suggested Dr. Pathak prepare an SOP to increase the grants and publications with at least one paper publication per faculty. The Research updates can be presented quarterly. All faculty need to be sensitized and guided on writing research paper and to publish in SCOPUS, Web of Science and UGC care list. Hon'ble Vice Chancellor suggested Dr. C. Pathak to conduct department wise meeting to foster and support



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research activity. Dr. Nitin Kadam, Pro-Vice Chancellor suggested that the research labs in School of Biomedical Sciences and School of Physiotherapy and Molecular Biology and Genetics need to involve the clinicians for better research outcome. Dr. P. M. Jadhav suggested that it is mandatory that PG students publish their research data for which there needs to be a careful selection of topic for publishing in good journal. Hon'ble Vice Chancellor mentioned that MGM Journal of Medical Sciences is listed in the UGC-CARE list and faculty should avail this opportunity. Dr. Nitin Kadam mentioned that for the Health Sciences University the Hospital data is valuable and NABH and NAAC data can be clubbed for better output. Hon'ble Vice Chancellor mentioned that benchmarking will be provided for all metrics by NAAC, presently this is available for the General Universities. MGMIHS must strive to achieve the benchmark. Hon'ble Vice Chancellor suggested that to promote research we need to tag faculty increment with publications else increment must be justified.

Resolution:

- **Research Director to provide support to all the faculty of MGMIHS through labs, guidance on writing a research paper and for publication and update research details quarterly.**
- **Registrar to issue a circular to all HOI's to tag the faculty increment with the publication and an increment without publication should be justified by the respective Institute.**

- b. Enhancing Expenditure Incurred:** Average percentage of expenditure incurred, excluding salary, for infrastructure development and augmentation.

Dr. P. M. Jadhav sir mentioned that a lot of money is being spent but could not be shown as per the NAAC requirement. These heads as per NAAC requirement must reflect in both the budget and the Audited Statement. Hon'ble Vice Chancellor suggested sensitizing Finance Officer of MGMIHS regarding preparing the budget and the audited statement as per different categories/heads mentioned in the NAAC manual.

Resolution:

The Finance officer needs to be sensitized regarding different categories/heads in both the budget and Audited Statement as per NAAC requirement.

- c. Measures to increase Student Demand Ratio**

Dr. P. M. Jadhav sir suggested to stop programs where students were not enrolled or to reduce the fees for enhancing the student enrolment into programs. Dr. Nitin Kadam sir suggested that the PG students after completion can join as SR and simultaneously enroll for fellowship program with minimum fees. This matter of reducing fees can be put up in the Board of Management.



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Resolution:

- **HOI's to plan for measures to improve the student demand ratio.**
- **Discussion in BOM regarding lowering the fees for the programs which needs to be affordable.**

d. Measures to increase Average percentage of fulltime teachers with Ph.D:

Their was discussion to prepare measures to improve the status to increase Ph.D enrolment of faculty like concession or no fees, online viva-voce of Ph.D candidate of Aurangabad Campus. Increase part time Ph.D enrollment.

Resolution:

- 1. Prepare draft with measures to improve the status of Ph.D enrolment by faculty.**
- 2. To discuss in BOM about concession or no fees to be taken for faculty enrolled.**

e. Enhancing Accreditation:

MGMIHS Hospitals are both NABH accredited and labs are NABL accredited. There was suggestion to go for International Lab accreditation (CAP) and JCI accreditation. ISO certification of departments. GLP for research labs done by Department of Science and Technology (DST). There was a suggestion about NABH for ethical committees of MGMIHS.

Resolution:

- **To apply for ISO certification of departments.**
- **Plan for international lab accreditation.**

f. Strengthening Alumni Association:

Alumni Association needs to be proactive, they need to prepare strategic plan of their activities which will contribute to the development of the institution.

Resolution:

Alumni Association needs to prepare a strategic plan for its activities and present in next University IQAC meeting.

g. Improving Staff welfare measures:

It was discussed to refine the policy and prepare SOP for staff welfare.

Resolution:

Refine the policy and prepare SOP for staff welfare.



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h. Enhancing Performance Based Appraisal System (PBAS):

MGMIHS, PBAS has various categories to appreciate the faculty but as per the Peer Team Recommendation we had to make stringent criteria based on Research. It was discussed to refer to the documents of UGC and other Universities and formulate our own PBAS. A proactive HR department is required to handle the PBAS and must be discussed in the BOM.

Resolution:

- Refine to enhance PBAS with weightages on various criteria.
- Enhancing the HR department for PBAS to be put forth in the BOM.

After discussion on points with score of less than 4, Hon'ble Vice Chancellor mentioned

- For the metrics with a score of 4 - we need to sustain the activities and
- For the metrics with a score of less than 4 – initiatives need to be taken as discussed above.

Discussion on Plan for implementation of Peer Team Recommendation

Peer Team Recommendation 1: There is a need to provide more academic flexibility in the programmes through electives and value-added programmes.

Dr. P. M. Jadhav sir suggested University IQAC to identify about list of value-added courses (VAC) that would benefit the students. We can refer to other Universities for the VAC provided to their students. There was discussion that students enroll for VAC offered specific by their institute. Hon'ble Vice Chancellor suggested to sensitize all students of all constituent units to VAC of MGMIHS. External members from Institute's offering CBCS with elective and VAC can be invited for academic audit to MGMIHS.

Resolution:

- Sensitize students of VAC at MGMIHS.
- Academic Audit (internal and external audit) should be undertaken for suggestions on CBCS with elective and VAC and to improve academic flexibility.

Peer Team Recommendation 2: Policies on curriculum development and faculty development need to be evolved and implemented.

Draft of the Curriculum Development was displayed and a plan to refine the same was discussed. Also, reference was made to previous IQAC meeting to include external members in Curriculum Development Committee and activation of M.Sc. HPE program.

Resolution:

- Refine draft of Curriculum Development Policy.
- Include external members in Curriculum Development Committee.
- Activation of HPE program.



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Peer Team Recommendation 3: Institution should encourage more medical and allied professionals including faculty to register for Ph.D.

Already discussed above in Agenda point 1.d

Peer Team Recommendation 4: Institution needs to develop/procure and implement its own customized Learning Management System (LMS).

Reference was made to the previous IQAC meeting conducted on 10th November, 2022, Dr. Junneshwar and Dr. Shrikant from MGM School of Physiotherapy Aurangabad were to speak to a software expert to create LMS for MGMIHS. Discussion was to have Faculty Development Program for Moodle a free LMS. There was discussion to contact MGM University (State University, Aurangabad) who have adopted a good ERP. With their support we can create and customize an ERP/LMS for MGMIHS.

Resolution:

- **Contact MGM University (State University, Aurangabad) which have adopted ERP and with their support we can create one for MGMIHS.**

Peer Team Recommendation 5: University should include more stringent criteria on research matrix for annual performance-based appraisal for faculty besides develop promotion policy.

Already discussed above in Agenda point 1.a and 1.h

Peer Team Recommendation 6: There is a scope for strengthening the student support services with additional manpower and part-time faculty involvement along with creation of the positions of Assistant Dean (Student Welfare).

With reference to previous IQAC meeting where all members unanimously felt the need for Dean Student Welfare at each institute who would coordinate with Dean Student Welfare of MGMIHS. Dr. P. M. Jadhav suggested the need for an active student welfare.

Resolution:

- **Team for Student Welfare Cell.**
- **Enhance activities of Student Welfare cell.**

Peer Team Recommendation 7: Strengthening of Information Technology and Support System along with introduction of an integrated Management Information System through e-governance initiatives is needed.

Request strong support of IT. Discussion that ERP in LMS will resolve the above issues.

Resolution:

- **Strong IT support is essential.**
- **ERP of MGMIHS.**



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Peer Team Recommendation 8: There is a need to improve the infrastructure and faculty for the University Department of Prosthetics and Orthotics at the Navi Mumbai Campus and the School of Biomedical Sciences at Aurangabad Campus.

Discussed to initiate purchase of land. Dr. P.M. Jadhav suggested shifting of campus to Gandheli in Aurangabad.

Resolution:

- **This matter can be take up in BOM with above suggestion.**

Peer Team Recommendation 9: Allocation of more funds for research activities.

Dr. P.M. Jadhav mentioned that MGMIHS had allocated a budget of 2 Crores but the heads for research was not specifically mentioned in the Audited statement as required in NAAC. Dr. Pathak needs to prepare strategic plan for procuring more funds for research at MGMIHS.

Resolution:

- **To prepare strategic plan to improve the funding for research of MGMIHS.**
- **Detail plan needs to be prepared for all recommendations with time bound strategy.**

Agenda point no 2: AQAR 2021-22 Student Satisfaction Survey analysis (SSS).

Dr. Rita Khadkikar presented the analysis of the SSS for the AQAR 2021-22 for which 2107 responses were received. It mentioned the curricula and syllabi covered, preferred mode of Teaching- Learning, IT skills of teachers, mentoring process, use of different methods of teaching learning, interactive classroom sessions, teachers support to build competencies, internal evaluation process

The following suggestions received in SSS were presented. There was discussion to have a plan of action for each of these aspects to extend support to the students.

1. More interactive sessions with 3D models, video lectures and visual learning.
2. More Online lectures or blended teaching learning for time management.
3. More time for self-study.
4. Regular assessment for covered chapters with feedback on tests.
5. Skills lab sessions should be done more often.
6. Mentoring sessions to be taken seriously.
7. Invigilation in internal exams must be strict.
8. Structured journals for all subjects. More case-based learning inters class competitions.
9. The paper correction must be uniform.
10. Alignment of topics of a System between departments for better correlation of the subjects.
11. Teaching should be more practical based which will be helpful for preparing exit exams like NEXT/PLAB/USMLE.
12. Kindly make library accessible to every student till 10pm with more books.

During discussion of SSS, Hon`ble Vice Chancellor mentioned that the preparation of MOU with the University of Sydney for student exchange and for Joint Degree program (PG student will get the degree from both MGMIHS and University of Sydney). According to this



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the MGMIHS needs to develop the facilities including Hostel facility for the International Students. This collaboration will help MGMIHS in the process of JCI accreditation.

Dr. P.M. Jadhav suggested to increase the International Collaborations.

Resolution:

- **Plan of action for each of these aspects has to be prepared and implemented after approval from higher authorities.**
- **Increase an International Collaborations**

Agenda point no 3: AQAR 2021-22 report preparation

Dr. Rita Khadkikar presented the AQAR 2021-22 (Part A/ Intuitional Preparedness for NEP2020/Extended Profile/Part B (Criterion I to Criterion VII)/ Future Plan) and mentioned points/metrics that were completed/pending/needed verification with respect to the data from constituent units of MGMIHS.

Resolution:

- **All institute need to submit their data by 15th December, 2022, MGMIHS needs to submit the AQAR 2021-22 on the NAAC HEI portal by 31st December, 2022.**

Agenda point no 4: Upgradation of Value-Added Courses of MGMIHS.

Already discussed above in the Peer Team Recommendation 1.

Any other Discussions:

University IQAC had conducted a meeting with Institutional IQAC coordinators under the guidance of Hon'ble Vice Chancellor, Dr. P. M. Jadhav and Dr. Rajesh Kadam on 10th November, 2022 where a number of points were discussed. Institutes were asked to revert back on the following points:

- Best Practices.
- Institutional Distinctiveness.
- Institutional IQAC initiatives

Best Practices:

Best Practices received from constituent units were presented. There was discussion whether each institute needs to have two best practices or the best practices must be planned by the University and Institutes would be directed to implement them. There was suggestion to have a best practice where each institute could be actively involved like providing clinical services and conducting faculty development program ect. Dr. Nitin Kadam suggested that MGMIHS is the Health Science University and the best practice adopted can be a hospital-based activity like creating Clinical Care Pathway. Hon'ble Vice Chancellor requested Dr.



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Nitin Kadam to nominate the faculty or a team to guide and provide the structured faculty development program on Clinical Pathway as they had the experience during JCI accreditation process.

Resolution:

- Each institute will identify their best practice which can be presented in the Academic and Administrative meeting.
- Plan FDP and sensitize faculty to prepare 5 clinical care pathways which can be one of our best practices.

Institutional Distinctiveness:

Regarding Institutional Distinctiveness each institute has identified and will be working towards it.

Resolution:

- Each institute will identify their Institutional Distinctiveness which can be presented in the Academic and Administrative meeting.

Institutional IQAC initiatives:

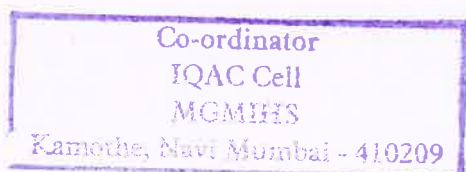
We have received them from various institute to be implemented.

Resolution:

- Each institute will identify and implement quality initiatives in their respective institute.


6.12.22

Dr. Rita Khadkikar
University IQAC Co-ordinator
MGMIHS





Dr. Shashank Dalvi
Vice Chancellor
MGMIHS

Dr. Shashank D. Dalvi
Vice Chancellor
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